

NATIONAL COLLEGIATE 4-H

WE THE MEMBERS OF THE NATIONAL COLLEGIATE 4-H ORGANIZATION, IN ORDER TO PROVIDE SERVICE TO YOUTH ON ALL LEVELS OF SOCIETY, ENHANCE PERSONAL DEVELOPMENT OF THE MEMBER, AND TO PROMOTE AND ENCOURAGE ENROLLMENT IN THE ORGANIZATION, DO HEREBY ESTABLISH THIS NATIONAL COLLEGIATE 4-H ORGANIZATION.

ARTICLE I – NAME AND SYMBOL OF THE ORGANIZATION

- A. The name of the organization shall be the “NATIONAL COLLEGIATE 4-H ORGANIZATION.”
- B. The identifying symbol of the organization shall be an arched box containing a mortarboard above a 4-H clover; “NATIONAL COLLEGIATE 4-H” shall be printed below the 4-H clover. The motto “CONTINUING TO SHARE • SHARING TO CONTINUE” shall be printed along the outside of the arch.

ARTICLE II – MEMBERSHIP AND VOTING

- A. Membership
 1. Any Collegiate 4-H Club shall be eligible for membership in the National Collegiate 4-H Organization.
 2. Any member or alumnus of a Collegiate 4-H club, or any past members-at-large shall be eligible for membership. These members shall be known as Collegiate 4-H Alumni.
 3. Any person interested in a Collegiate 4-H Organization at his/her school shall be eligible on a membership-at-large basis.
- B. Voting
 1. Each club shall be allowed two (2) votes at all meetings. With express written permission of the club, one (1) delegate may cast two (2) votes.
 2. Voting delegates will be entered into the minutes during the roll call of clubs.
 3. Clubs not having a voting delegation in attendance at a meeting may vote by proxy, which shall be accepted without prejudice, but shall be applicable only to questions presented in the last pre-conference newsletter.
 4. Alumni members do not have voting privileges, but are represented through the votes of their alma mater.
 5. Members-at-large who have paid their dues shall have one (1) vote per ten (10) members or fraction thereof. Members-at-large shall meet prior to the business meeting to choose voting delegate(s).

ARTICLE III – ADMINISTRATION (NATIONAL ACTION BOARD)

- A. The administration of the National Collegiate 4-H Organization shall be vested in a five (5)-member board, as well as a non-voting member who will serve as secretary, plus advisors, known as the National Action Board, hereafter to be referred to as the NAB.
- B. The NAB shall be made up of the elected regional president or representative from each of the four regions, plus the National Conference Coordinator.
- C. NAB members must be college students enrolled during the office span.
- D. Should any NAB member withdraw or transfer from the college or university that they attend at the time of election, resign, or otherwise become ineligible or unable to perform the duties of their office, the Regional officers of the region from which the NAB member is from shall appoint a replacement.
- E. Duties of the NAB
 1. To serve as a liaison between regions. To communicate information and ideas between regions. To maintain an up-to-date permanent address file of all active member clubs.
 2. To communicate information of national concern by submitting articles to the regional newsletter editor for regional quarterly newsletters.
 3. To be responsible for the administrative duties at the annual National Collegiate 4-H Conference.
 4. To maintain continuity among regions by development of, and training for, a national service project.
 5. To promote collegiate 4-H nationally through representation of Collegiate 4-H at National 4-H congress, National 4-H Conference, and other activities deemed appropriate.
 6. To promote club and membership development within the four regions.
 7. To maintain and distribute monies held in the National Collegiate 4-H Trust Fund.
 8. The National Collegiate 4-H Trust Fund and regional accounts will be held with the National 4-H Council.
- F. The regions of the National Collegiate 4-H Organization shall be the same as the USDA/Extension System regions.
- G. Each region shall elect their regional president or representative to the NAB. The region hosting the next National Collegiate 4-H Conference will also elect a National Conference Coordinator.
- H. The NAB candidate(s) will be accepted and installed at the National Collegiate 4-H Conference.

- I. The National Advisors will be an official of the Extension System/United States Department of Agriculture, one representative from the National 4-H Council, and a faculty advisor from the region hosting the next National Collegiate 4-H Conference.

ARTICLE IV - MEETINGS

- A. The NAB shall meet at the National Collegiate 4-H Conference and as needed. The meetings may take the form of a teleconference.
- B. The Advisor(s) to the NAB will be in attendance at all meetings of the NAB.

ARTICLE V – NATIONAL COLLEGIATE 4-H CONFERENCE

- A. Shall provide uniform leadership training to develop the resources within the Collegiate 4-H program.
- B. Will be a medium to share ideas for Collegiate 4-H activities of regions and member clubs on a national level.
- C. Shall be held annually.
- D. Shall be hosted by a school or schools within the four collegiate 4-H regions in the following order:
 1. North Central
 2. Southern
 3. Western
 4. Northeast
- E. No debt from the previous National Collegiate 4-H Conference will be allowed to be passed on to the newly elected host club.
- F. A \$500 stipend will be taken from current year's national collegiate 4-H account to be paid to the following year's host school(s) to be used for the conference. The amount given to the host school shall be revised as needed.

ARTICLE VI – PUBLICATIONS

- A. A final report and evaluation of the National Collegiate 4-H Conference shall be published by the host club no more than one month after the conference and sent to all member clubs.
- B. The National Collegiate 4-H Organization Handbook is the official source of information about the National Organization. It provides statistical data and information to assure consistency in year-to-year operation of member clubs.

ARTICLE VII – SERVICE PROGRAMS

- A. The permanent National Service Project for the National Collegiate 4-H Organization will be emphasis on youth defining the interaction between Collegiate 4-H Clubs and the 4-H program at the local level.
- B. At the National Collegiate 4-H Conference, an area of special concern, known as the National Collegiate 4-H Service Project of Emphasis, shall be selected for the following three (3) academic years. Each member club shall strive to carry out one (1) project each year during the three (3) years, addressing this area of concern, and shall report this project to the National Organization.
- C. The National Service Project of Emphasis:
 - 1. Will be approved by a majority vote at the National Collegiate 4-H Conference.
 - 2. The club presenting a proposed National Service Project shall, at its acceptance, become its sponsor.
 - 3. The project shall be developed over the subsequent one (1) year period by the sponsor club.
 - 4. A National Service Project manual will be submitted by the sponsor club at the National Collegiate 4-H Conference at the end of the first year.
 - 5. The sponsor club will submit a report of the project to the NAB at the end of the three (3) year period.
 - 6. The NAB should maintain all National Service Project manuals to be available to member clubs on request.
- D. The National Service Project of Emphasis will not be limited to one (1) every three (3) years.

ARTICLE VIII – NATIONAL COLLEGIATE 4-H WEEK

- A. National Collegiate 4-H Week:
 - 1. Shall be held annually coinciding with National 4-H week.
 - 2. Shall serve to coordinate clubs with a central theme and time for promoting Collegiate 4-H nationwide.
 - 3. Shall serve to encourage clubs to have fundraising and membership drives.

ARTICLE IX – REGIONAL COLLEGIATE 4-H CONFERENCE

- A. The National Collegiate 4-H Organization will be divided into four regions coinciding with the USDA/Extension System regions.
- B. Each region is responsible for electing its own set of officers.

C. Officers shall be, but are not limited to:

1. President
2. Business Manager
3. Secretary
4. Newsletter Editor
5. Program Coordinator

D. The president of each region or a regional representative shall be elected to the NAB.

E. Each club within a region shall elect a Regional Communication Coordinator.

ARTICLE X – PARLIAMENTARY PROCEDURE

A. The official parliamentary procedure manual of the National Collegiate 4-H Organization shall be Robert's Rules of Order, Newly Revised. All rules therein will be followed unless overruled by the National Collegiate 4-H Constitution.

ARTICLE XI – AMENDING THE CONSTITUTION

A. Amendments to this constitution shall be accepted after two-thirds majority vote at the National Business meeting. All proposals for amendments must be submitted in writing to the NAB at least twenty-four (24) hours prior to the business meeting.